



Kennebunk Free Library Program Proposal Form



Contact Information

Contact Name: _____ Date: _____

Organization: _____

Street Address: _____

Email Address: _____ Phone Number: _____

Program Information

Title of Proposed Program: _____

Brief description of program: _____

Target Audience (Circle One): Adults Teens Children Family/All Ages

Audience Size Limit (if applicable): _____ Approx. Length of Program: _____

Cost of program/materials: _____

- AV/Set-Up Requirements:
- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Laptop | <input type="checkbox"/> Projector/Screen | <input type="checkbox"/> DVD Player |
| <input type="checkbox"/> Microphone | <input type="checkbox"/> Podium | <input type="checkbox"/> Whiteboard |
| <input type="checkbox"/> Easel | <input type="checkbox"/> Tables # _____ | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Staff Support _____ | | |

Availability: Weekday Mornings Weekday Afternoons Weekday Evenings Weekends

Biography of Presenter(s): _____





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How will this program promote KFL's Mission?

The mission of the Kennebunk Free Library is to inspire and enable our communities to discover, learn, and connect.

Professional Presenters Only

Please provide contact information for two references familiar with this program: