

**Friends of Kennebunk Free Library  
Annual Meeting (Zoom) Minutes  
November 15, 2021**

**Attending:** Donna Gomez, outgoing President; DD Harrington; Risa Oganessoff-Heersche, Liaison to the Trustees; Peg Nelson, Liaison to the Trustees; Dan Riggall, Trustee; Linda DeFelice, Trustee; Michelle Conners, Library Director; Allison Atkins, Assistant Director; Anita Randall, Development Director; Deb Redding-Sampson, vice-President (recorder). Barbara Berry arrived later in meeting.

**Michelle and Donna welcomed all to the meeting.** Michelle presented Donna (via Donna's husband Frank) with a library swag basket and book ("The Northern Reach") donated in her name to KFL, in appreciation for her long service to the Friends. Thank you, Donna!

**Minutes from September 13, 2021:** reviewed and motion made to accept as written (Linda /Peg). Accepted unanimously.

#### **NEW BUSINESS**

##### **Election of Officers for 2022—effective 1/1/22**

Position of president remains open

Deb Redding-Sampson will continue as VP; Peg and Risa as liaisons to the Trustees

**Motion** (Linda/Peg) to accept partial slate; unanimously agreed

**Action:** Michelle will prepare an email to Friends next month seeking nominations for president with email voting; Michelle will continue to work with out-going president and vice-president on responsibilities

**2022 Membership Drive and Member Update:** 63 current members; Donna has contacted most by email or phone to welcome them

**By-Laws Review:** Discussion held as to relevancy and wording of some by-laws, especially regarding terms, officer requirements, etc.

**Action:** Deb and Peg will review by-laws for suggestions and updates, including wording on elected officers, removal of Maine State Friends membership (now defunct) and report back at the January 10, 2022 Friends meeting

**Volunteer Recognition:** Donna and staff members Brittany and Jenny have worked on cards that will be sent out in December

**Giddyworm Update:** this is the scanning system now in place in the sorting room. Easy to use, it scans ISBN numbers and immediately alerts as to whether book /DVD/CD is of any value or "rejected" in value. Valued books can be kept for sale or placed in designated box for our contact, Kevin, to resell on KFL's behalf. KFL will get 50% of value after costs (quarterly). Rejected books may be kept or boxed for donation to Better World Books. All books on shelves in sorting room have been scanned!

Donna also noted that the quality of donations has greatly improved; Allison noted that scanning system may allow for broader acceptance of book categories (due to on-line demand).

**Outcome:** Revisit donation guidelines once Giddywork system has been up and running a while

## **NEW BUSINESS**

**Library Updates:** Michelle shared news that **Jon**, the technology guru on staff, has moved on to Curtis Memorial Library in Brunswick. He will be greatly missed! Applications for his position are now being accepted. KFL has also welcomed **Anita Randall** as development director, a first-ever position for KFL. Donna and all the Friends warmly greet you, Anita, and are excited to work with you! We are glad you feel KFL is a friendly place already.

**Formation of a Book Sorting Committee** suggested by Donna, to have consistency and easy communication with a core group of volunteers to sort and pack books on a weekly basis. Currently there are a wonderful group doing this and they are a great foundation for this committee. Additional comment was made that old cardboard boxes need to be removed (books are being sorted directly onto shelves now) and floor swept regularly due to dust

**Action:** **Michelle** will email Friends spreadsheet to **Deb, Risa, Donna** to identify those interested in book sorting; **Deb and Peg** will consider this in the by-laws review. **Michelle** will see to the boxes; volunteers should sweep as able. **Deb** will post photo of available plastic bins

**Note:** **Linda DeFelice** shared that [www.booksalefinder.com](http://www.booksalefinder.com) website is a popular site to list upcoming Friends book sales, and KFL is listed but info needs updating/monitoring. Perhaps a single volunteer to take this on once/year? Linda is in process of finding out who the site has as its Kennebunk "administrator" so edits can be made and will report back

**Holiday Storybook Ornaments** will be ready to transfer from foyer display to Christmas tree once library has determined timing (due to current interior fire sprinkler system work)

**Outcome:** 3 people are all that is needed. **Michelle will alert Donna** when ready

## **BOOK SALES AND OTHER EVENTS**

**Prelude Pop-up Sale** in December, to mirror Prelude (Dec 2-12). Single table with holiday and seasonal books/DVDs/CDs to be set up near adult circulation desk. Sorting volunteers have been putting items aside

**Action:** Set up Wednesday, December 1 at 11:00 (**Deb, Donna, Risa, and ?**)

**May Day Book Sale:** likely will be May 7, 2022

**Blueberry Festival** (July) and **HarvestFest** (Oct) Book Sales dates TBD

**2022 Friends Meetings:** *All meetings are from 5:30-6:30 PM in Hank's Room or via Zoom (TBD)*  
**January 10<sup>th</sup>, April 11<sup>th</sup>, September 12, November 14, 2022**

**Respectfully submitted,**  
Deb Redding-Sampson