

## Friends OF KFL Meeting Minutes (Zoom)

September 13, 2021

**Attending:** Donna Gomez, President; Peg Nelson; D.D. Harrington; Jean Irvine; Laura Dauphinais; Jean Whitney ; Risa Oganessoff Heersche; Dianne Napolitano; Linda DeFelice, Trustee; Dan Riggall, Trustee; Michelle Connors, Library Director; Allison Atkins, Assistant Director; Brittany Kashar, Circulation Service Manager; Deb Redding-Sampson (recorder)

Donna welcomed all to the meeting.

**Minutes of April 12, 2021** were reviewed and motion made to accept as written (Risa/ D.D.)

### OLD BUSINESS

**Membership Update:** Donna has been reaching out to new Friends as they join. Currently there are 55 Friends.

**Volunteer Recognition:** Annual in-person recognition of library volunteers will be postponed until spring 2022 in hopes that we can gather safely. Thank you cards will be sent to all volunteers.

**Action: Donna and Brittany** will format thank you card for Nov-Dec mailing

**Ice Cream Social:** Was a success. Seniors, families, groups turned out; raised \$445 for KFL. Michelle sent thank you card and let it be known KFL would gladly participate again. Thanks to Stephanie and Patti, event coordinators at Trolley Museum, and our KFL Friends who volunteered.

### NEW BUSINESS

**Donation Intake & Sorting:** Lots of donations have come in; further reminder needed to decline coffee table books; book room is full and a strategy for extra carts to be moved out of the way is needed when working there. Discussion held on how to possibly organize/ label NF shelves without boxes

**Outcome:** Suggestion was made to have laminated sorting instructions displayed for volunteers to follow (how to sort / where to put/ what to go to Better World Books (BWB) / what to discard) so volunteers can work independently/effectively when alone. Unsold books after a sale will be packed up for BWB at later date or otherwise donated away. Carts can be rolled into hallway during work sessions.

**HarvestFest Book Sale 9/25:** Volunteers will come in during the days ahead to sort and prep for sale. It was agreed that some carts will be dedicated to a single category (i.e. Cookbooks;

History; Biography; Self-Help; Sports; Hobbies/Crafts). Children's books placed on lawn in boxes; allow people to go down to book room for Fiction browsing.

**Outcome: Volunteers** record ideas / feedback from volunteers and customers in a notebook during sale; approach booksellers who buy in bulk with offer to set appointments to browse book room ; consider Booksalefinder.com website for sale postings (although this is public domain and can be edited by anyone). A Pop-Up Christmas book sale was approved as well.

**Action: Deb** will donate a notebook for Friends to record in; **Michelle** will reach out to Wells Library to ask how they work with booksellers; **Linda DeFelice** will look into Booksalefinder.com attributes and report back; **Michelle** will confirm time when prepped carts can be stored in Hank's Room on Friday, 9/24 (volunteers working from 1-3)

**Nominations 2022:** Donna announced she is stepping down as President at the end of this year after 7 years of involvement on the board. Invitation for nominations will be placed in October newsletter for action at November Annual Meeting. Positions are P, VP, Board Liaison, Recorder. Flexibility for co-officers is option!

**Action: Donna, Deb, and Michelle** will draft newsletter item; **Deb** will reach out to other officers to confirm their plans

**Budget:** Michelle noted that the 2021 Saturday Sales/ Grab Bag Sales were lucrative and easy to prep, and that despite Covid restrictions the Friends did pretty well in raising funds. 2022 budget (draft) allows for flexibility again in light of continued Covid influence on Friends events

**Motion to accept 2022 draft budget passed unanimously (Peg /Deb)**

**Library Updates:** Michelle reported that the library is in interviews for a development director position, and that the interior fire sprinkler system will be undergoing a mandatory flushing soon, so expect noise and activity.

**NEXT MEETING: November 15, 2021 at 5:30 PM (Annual Meeting)**

Respectfully submitted,

Deb RS