

**KENNEBUNK FREE LIBRARY  
BOARD OF TRUSTEES - MEETING MINUTES**

<u>Item</u>	<u>People</u>	<u>Action</u>
<u>Call to Order</u>	RL	The Virtual Meeting via Zoom was called to order at 4:31p.m.
<u>1.Roll Call and Welcome</u>	RL	<p><u>Trustees Present:</u> Anne Bertucci, Ruth Dater, Linda DeFelice, Rosemary Lavoie, Francois Maudave, Linda Miller Cleary, Lori Parkinson, Dan Riggall, Louise Sandmeyer, Dan Stoddard, Adelaide Taylor, and Madeleine Tunison</p> <p><u>Trustees Absent:</u> None</p> <p><u>Director:</u> Michelle Conners</p> <p><u>Assistant Director:</u> Allison Atkins</p> <p><u>Library Staff:</u> Kate Jacobs, Brittany Kashar, Maria Richardson, Jon Roy</p> <p><u>Friends of the Library:</u> Risa Oganessoff Heersche, Peg Nelson</p>
<u>2. Review of Agenda</u>	RL	No additions or changes were needed.
<u>3. Review &amp; Accept Minutes of March 30 Board meeting</u>	LS/DR	The motion to approve the minutes of the March 30, 2021 Zoom BOT meeting was made, seconded, and passed unanimously.
<u>4. Acceptance of submitted reports</u>	DS/MT	<p>Michelle was congratulated for being selected Library Advocate of the Year by the Maine Library Association.</p> <p>Michelle announced that the library will be opening on May 10 by appointment.</p> <p>Dan R. reported that the Nominations Committee was making progress.</p> <p>Dan S. conveyed that the Development Committee would be presenting a report at the May BOT meeting written in an easily accessible timeline fashion about what the Committee has done so far. The Committee will also present a proposal at the May meeting, and the proposal will be voted on at the June</p>

		<p>meeting.</p> <p>Michelle stated that money from the Annual Appeal would go to the 2021 year. She also provided reassurance that the library would be secure when the doors were replaced.</p>
<u>5. Report from Friends of the Library</u>		<p>Peg explained that the May 1 Friends Book Sale had been moved to May 29. She reported on changes to Museum Passes: the Portland Museum of Art has been added, and the Strawberry Banke Museum has been discontinued.</p> <p>Madeleine inquired about museum passes for the Ogunquit Museum of American Art. Allison explained that they are available for KFL patrons at the Wells Public Library through our reciprocity agreement with Wells.</p> <p>Michelle pointed out that anyone donating a large number of books can call ahead of time so that a cart and assistance can be provided.</p>
<u>6. Strategic Plan</u>		No changes were reported.
<u>7. Old Business</u>		<p>This was the second reading of the By-Laws. A motion was made, seconded, and unanimously passed to adopt the By-Laws.</p>
<ul style="list-style-type: none"> <li>• By-Laws</li> </ul>	LMC/AB	
<ul style="list-style-type: none"> <li>• Lending Policy</li> </ul>	LS/DR	This was the second reading of the Lending Policy. Louise moved to adopt the proposed Lending Policy. Seconded by Dan R. Discussion took place.
	LD/DS	<p>Linda D. moved the previous question. Seconded by Dan S. Rosemary explained that this motion would end discussion and required a two-thirds vote. The motion passed with ten trustees in favor and two opposed.</p> <p>The Lending Policy was adopted with ten trustees in favor and two opposed.</p> <p>Rosemary thanked the members for their passion regarding the Lending Policy.</p>

<u>8. New Business</u>	N/A	
<u>9. Announcements &amp; Other Business</u>		Michelle reminded us of the <a href="#">Maine Library Trustees Handbook, 2021 edition</a> and to let her know if a printed out copy (nearly 200 pages) is needed. If she doesn't hear from trustees, she'll know the digital copy is being utilized.
<u>10. Executive Session</u>	N/A	
<u>11. Adjournment</u>  <u>12. Key Dates</u>	DR	<p>The motion to adjourn was made and was unanimously passed. The meeting adjourned at 5:10p.m</p> <p><b>4/27/21 Agenda <u>and</u> Will Be Sent Out on Monthly To-Do List.</b> Committee Chair will confirm if a meeting will be held.</p> <p>May 11–Development–5 p.m.</p> <p>May 11–Finance-6 p.m.</p> <p>May12–Facilities–4 p.m.</p> <p>May 13–PR&amp;E–11 a.m.</p> <p>May 18–Nominations–4:30</p> <p>May 19–G&amp;P–3 p.m.</p> <p>May 25–Trustee Meeting–4:30 p.m.</p> <p><b><u>Save the Date!</u></b> The Road Race will be held virtually June21-July7 and on July 9, if possible.</p> <p>July 24-Friends Blueberry Fair Book Sale</p> <p>August 11–Seashore Trolley Ice Cream Night-</p>

Respectfully submitted,  
Linda DeFelice, Recorder, Kennebunk Free Library Board of Trustees