

**KENNEBUNK FREE LIBRARY
BOARD OF TRUSTEES - MEETING MINUTES
May 21, 2018**

<u>Item</u>	<u>People</u>	<u>Action</u>
<u>Call to Order</u>	KP	The meeting was called to order at 2:45 pm.
<u>1. Roll Call and Welcome Visitors</u>		<p><u>Trustees Present:</u> Ann Bertucci, Henry Bourgeois, Ruth Dater, Carol Lambert, Marka Larrabee, Rosemary Lavoie, Linda Lucas, Karen Plattes, Dan Riggall, Louise Sandmeyer, Maryfrances Smith, Jolene Staruch, Dan Stoddard, Madeleine Tunison</p> <p><u>Trustees Not Present:</u> Paul Dest</p> <p><u>Director:</u> Michelle Connors</p> <p><u>Assistant Director:</u> Allison Atkins</p> <p><u>Friends of the Library:</u></p> <p><u>Guests:</u> Maria Richardson, Jeff Wahlstrom, Scott Schnapp</p>
<u>2. Agenda Items</u> Lending Policy Road Race Poster Distribution Retirement Plan		<p><u>Lending Policy:</u> Allison summarized the minor changes made. Dan S moved and Marka seconded the motion to accept the changes. The motion was unanimously approved.</p> <p><u>Road Race Posters</u> were distributed. There is still one route that needs to be covered. Please contact Michelle if you can do it.</p> <p><u>Retirement Plan:</u> The Finance Committee reviewed and approved the plan and forwarded it to the BOT. Henry moved and Jolene seconded the motion to accept the Retirement Plan presented. The motion was approved unanimously. Checking the box for profit sharing allows KFL to give a bonus to staff in the event of a large donation, for example.</p>
<u>3. Adjournment</u>	DR	The motion to adjourn the meeting was made and passed unanimously. The BOT meeting adjourned at 2:55 pm. Jeff Wahlstrom and Scott Schnapp from Starboard Consulting then led the BOT in its Strategic Planning retreat from 3-7 pm.

Respectfully submitted,
 Linda Lucas
 Recorder, Kennebunk Free Library Board of Trustees