

**KENNEBUNK FREE LIBRARY
BOARD OF TRUSTEES - MEETING MINUTES
November 24, 2015**

<u>Item</u>	<u>People</u>	<u>Action</u>
<u>Call to Order</u>	KP	Meeting called to order at 7:01 PM
<u>1. Roll Call and Welcome Visitors</u>		<p><u>Trustees Present:</u> Lise Dewar, Karen Plattes, Linda Lucas, Deborah Redding-Sampson, Risa Oganessoff Heersche, Sandi Blanchard, Maryfrancis Smith, Dan Stoddard, Marka Larrabee, Molly Hoadley, Joy Russo</p> <p><u>Trustees Not Present:</u> Alan Shepard, Pat Carls, Paul Dest</p> <p><u>Director:</u> Jill LeMay</p> <p><u>Assistant Director:</u> Michelle Connors</p> <p><u>Guests:</u> None</p>
<u>2. Review of Agenda</u>	KP	The agenda was accepted with no changes
<u>3. Review & Accept Minutes of Previous Month's meeting</u>	ROH/MH	<p>Motion to accept the Minutes of the October 27, 2015 Meeting was unanimously approved</p> <p>Abstaining: Joy Russo</p>
<u>4. Acceptance of Submitted Reports</u> Director's Report Finance Committee Report 11/10/15 Financial Summary, YTD 10/31/15 G&P Committee Report 11/12/15 PR&D Committee Report 11/12/15	ML/JR	<p>Motion to accept the submitted reports was unanimously approved</p>
<u>5. Old Business</u>		
Book Sale, Dec. 1-12 Book Sale, Dec. 2-5	JL	Jill passed around the volunteer sign-up sheet
<u>6. New Business</u>		
Acceptance of the CLM Finance Report recommended by Finance Committee	LD/LL	Motion to accept the CLM Finance Report was unanimously approved

Adjusting signatures on Bank Accounts	ROH/KP	It was discussed and agreed that the bank forms which specify the signature powers regarding the Library's accounts at KSB and Camden National Bank will be updated. Motion to accept Michelle Connors on Kennebunk Savings Bank and Camden National Bank accounts and to add Bernie Alie to the Camden National account was unanimously approved. The signature powers of Karen, Paul, and Jill will not change.
CopSync Discussion	JL	Jill spoke on the benefit of the program
	SB/JR	Motion to accept the CopSync program was unanimously approved
Gift Review Committee: accepting a gift of sculptures by Shay Rieger	JL	Jill spoke on the policy of accepting donations, she will meet with the Executive Committee on the potential gift
<u>7. Announcements & Other Business</u>	JL	The library will sell 2016 calendars by two local artists who have exhibited in Speers Gallery. The library will make \$7 on each calendar sold and return unsold calendars to the artists.
<u>8. Executive Session</u> <u>Personnel</u>	ML/JR	Motion to go into Executive Session unanimously approved at 7:52 Go out of Executive Session at 8:30
<u>9. Adjourn</u>	SB	Motion to adjourn unanimously approved at 8:30

Respectfully submitted,
 Lise Dewar
 Recorder, Kennebunk Free Library Board of Trustees

Approved by the Kennebunk Free Library Board of Trustees at their January 26, 2016 meeting.