

**KENNEBUNK FREE LIBRARY
BOARD OF TRUSTEES - MEETING MINUTES**

February 25, 2020

| <u>Item</u> | <u>People</u> | <u>Action</u> |
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| <u>Call to Order</u> | LL | The meeting was called to order at 7:00 pm |
| 1. <u>Roll Call and Welcome</u> | LL | <p><u>Trustees Present:</u> Henry Bourgeois, Anne Bertucci, Ruth Dater, Linda DeFelice, Paul Dest, Bob Fiore, Rosemary Lavoie, Linda Lucas, Dan Riggall, Louise Sandmeyer, Dan Stoddard, Adelaide Taylor, Madeleine Tunison</p> <p><u>Trustees Not Present:</u> Linda Miller-Cleary and Lori Parkinson</p> <p><u>Director:</u> Michelle Conners – absent – on leave</p> <p><u>Assistant Director:</u> Allison Atkins</p> <p><u>Friends of the Library:</u> not present</p> |
| <u>2. Review of Agenda</u> | | No additions or changes were needed. |
| <u>3. Review & Accept Minutes of January 28, 2020 meeting</u> | DS/RD | The motion to approve the minutes of the January 28, 2020 BOT meeting was made, seconded and passed unanimously. |
| <u>4. Acceptance of Submitted Reports</u> February Director's Report Facilities Committee 2/12/20 PR&E Committee 2/19/1/20 Finance Committee 2/11/20 Chairs Meeting 1/28/20 Also included G&P Chair Responsibilities Development Committee 2/11/20 Financial Summary thru January 31, 2020 2020 Committee Members Document | LS/PD | <p>Submitted reports approved as written.</p> <p>Comments:</p> <p>Dan Riggall noted that the minutes from the January 28, 2020 meeting misstated the titles of Henry and Linda – Henry's title should have been President and Linda's title Vic President not Chair and Vice Chair.</p> |

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| <p><u>5. Report from Friends of the Library</u></p> | | <p>Adelaide informed the BOT that in an informal conversation she had with Deb Sampson, Friends, wishes to challenge the board in the 2 upcoming March Trivia Nights. The first night is 3/18 for the Maine Science Festival Trivia and the second night is March 25 – both are from 6:30-7:30 pm.</p> <p>The February pop -up book sale that Friends held netted \$170.</p> |
| <p><u>6. Old Business</u></p> | | <p>NA</p> |
| <p><u>7. New Business</u></p> | | <p>Allison passed out sign-up sheets for contributing a pie to “Pi-Day” and for helping to assemble the March Madness Baskets.</p> <p>Linda Lucas presented to Henry Bourgeois the book that the library has chosen in his honor for his role as President. The book is Warsaw Protocol by Steve Barry and on the inside cover is a book plate noting his leadership and service.</p> <p>Allison communicated to the BOT the possibility of obtaining a grant from The Fabulous Find Resale Boutique in Kittery. This non-profit organization will donate to other non-profits based on being approved through their application process. KFL is looking to pursue. KFL will also become a collection point for donations of new and slightly used goods to donate to The Fabulous Find Resale Boutique. If KFL receives a grant they will possibly use it to replace the chairs in Hank’s Room.</p> <p>Linda Lucas will look to schedule a 1 year update on the progress to date on the Strategic Plan at the April BOT meeting.</p> |
| <p><u>8. Strategic Plan</u></p> | | <p>Please continue to provide updates to Michelle so that she can update the spreadsheet.</p> |
| <p><u>9. Announcements & Other Business</u></p> | | |

